



NAI Region Fall Conference Call Agenda October 21, 2008

Call to Order: 1:00pm

In Attendance:

Officers: Julie Champion (Regional Director), Marvin McNew (Treasurer), Jenn Wright (Secretary), Tim Krynak (Deputy Director), Ginger Murphy (Nominations Chair), Haley Samuelson-Couchman (Archives Chair), Pete Stobie (Awards Chair), Leslie Witkowski (Membership Chair), Ken Rosenthal Newsletter Chair), Andrea Haslage (Scholarships/Grants Chair), Wil Reding (Student Involvement Chair), Robin Dungan (Training & Membership Services Chair), Teresa Rody (Ways & Means Chair)

Director's Report (Julie Champion)

- Regional Business Meeting at National
 - Regional Business Meeting format will be to report out on committees and icebreaker/meet & greet
 - In attendance will be:
 - Wil Reding, Marvin McNew, Jenn Wright
 - Kevin Arnold will give report for Pete/Awards Committee
 - If no one from your committee is coming need to get written report to Julie & Jen prior to November 5th.
- Julie will send info on January meeting in the next month or so.
- Committee budgets are due soon. Chairs need to begin action plans for 2009
 - Committee chairs need to send budget info for 2009 to Marvin by November 17th

Secretary's Report (Jenn Wright)

- Volunteer list has been updated and will be added to as members volunteer
- NAI Now on-going

Treasurer's Report (Marvin McNew)

- 2009 Committee budgets are due to Marvin by November 17th
- Region IV has \$61,521.05 in its account as of Sept. 30, 2008.

Deputy Director's Report (Tim Krynak)

- Regional Workshops Update
 - 2009 RIW - Updates on conference will be coming soon from Rick
 - Charter Bus to Ontario
 - Ginger has priced charter bus service (56 passenger). Angola to Dorsett \$3,500/bus, Cleveland to Dorset \$3,200/bus
 - Initial recommendation is to charge \$100/person - break even is 32 (Angola) and 35 (Cleveland).
 - Initially there were 68 people interested-several wanted to start from specific locations
 - Murphy recommends \$100/person and then region IV will subsidize any costs not covered up to \$3,000.
 - Minimum # of passengers (20) will need to be met 30 days prior to departure or will lose \$100 deposit. Cancellation later than 30 days out and we lose the entire cost of the bus.
 - Suggestion was made to include transportation in with registration
 - Krynak suggests that registrants on the bus will need to have priority housing
 - Champion and Mcnew recommend that we make it \$125 instead of \$100

- Benefit outweighs the cost – Assist getting people to workshop, more sustainable and supports our Ontario friends

Motion: Murphy moves that based on current price estimates for charter busses to Ontario, we charge \$125/person and allocate up to \$3000 from Region IV to cover uncovered expenses (Murphy/Wright). Vote - unanimous

- Discussion – Andrea agree with Julie that more info will spark details, Wil – this is a charter bus NOT a school bus, Ginger – good references/recommended, marketing on website as soon as possible, we'll put anticipated stops in brochure, ken – niagra falls area might find participants to ride along, marvin – are we handling through workshop committee-yes and registration committee will need to update asap to keep track of the numbers,
 - 2010 status, 2011?
 - March 29-April 2, 2010. Committee Meeting on Dec., 11th still need a couple of chairs, publicity, food and logistics and registration.
 - 2011-Jill Vance is workshop chair and looking for so Indian site near Spring Mill SP
 - Procedures Manual-Update
 - There on the web

Committee Reports

- Archives (Haley Samuelson-Couchman)
 - The website for the NAI Region 4 archives web version of the FourThought publications is <http://libx.bsu.edu/collection.php?CISOROOT=/fourthght>
 - Haley will be heading to the archives at BSU to meet with the director of the archives collection on Nov. 5. Mail her or Diantha Martin (MI) anything you would like to donate regarding the region and we'll get it taken care of for you! Also, if you need research done on anything on anyone that might be found in the regional archives, let me know by Nov. 5.
- Awards (Pete Stobie)
 - NAI National 2009 Awards reminder
 - Deadline for 2009 awards is October 31st
 - 1 nomination so far but more are on the way
 - 2008 National Award winners will be on the region 4 website. Need photos of recipients and group shot at NIW–Wil offered to help with this.
 - Early deadlines for 2009 regional
 - Question about possibility of extending deadline. Pete will send an e-mail blast as a reminder.
- Interpretive Project Grants (Rich Niccum)
 - Still reviewing grant applications. There have been 8 submissions.
 - Hope to have results on October 31st.
- Membership (Leslie Witkowski)
 - Membership Give Away campaign wrap up
 - Done – all memberships have been given away. There were 19 applications from region, national office provide 2 (one has been given and one is still available)
 - Pincentive will be done at the end of 2008 (31 pins available to receive)
 - Region 4 is currently 684 members strong.
 - Need new chair for committee
 - Leslie is stepping down and needs new chair.
- Nominating (Ginger Murphy)
 - Looking at having committee together by first of year and making lists of people to invite and run for elections.
 - All 4 board positions will be up next year.
 - Next elections will be combined with national election. A couple of sections will still use paper ballots but most will be electronic
- Publications (Ken Rosenthal)
 - FourThought will go to printer at the end of this week/early next week. Interpretive Booklet deadline is coming soon.
 - Need new newsletter editor

- Ken is moving to Denver. Deb Nofzinger will help with the transition of the new person. Ken will help edit Winter Interp. Booklet
 - Send ideas for replacement to Julie Champion or Ken Rosenthal
- Scholarships and Grants (Andrea Haslage)
 - Andrea needs new letterhead - where to get it? Ginger will contact Lisa Schools about this?
 - Andrea might not be at the board meeting in January but is looking for a replacement
 - Committee has sent out all of the scholarship applications to colleges and universities
 - Non-NAI workshop grants – There is one \$500 grant for the Non-NAI workshop available. No applications have been received at this time. Apps are due 11/21, so after the new year the committee will go through the apps we received and select a winner.
 - Budget
 - Question about whether we talked about not offering certification grants in 2009 - doing a training instead?
 - Discussion about how to make scholarships more accountable...reimbursement idea/accountability
 - Andrea is going to put together a proposal of ideas and run through the board.
- Strategic Planning (Ginger Murphy)
 - Progress updates
 - 1/3 of our projects are completed or underway and Ginger will make contact with people who are in charge of parts of it. Will provide a report for national workshop.
- Student Involvement Committee (Wil Reding)
 - 2 students are doing presentations in Canada so far – more spots available.
- Training and Membership Services (Robin Dungan)
 - Certification training update
 - Robin will check on and clarify in e-mail
- Ways and Means (Teresa Rody)
 - Sales
 - Pins, mouse pads, calligraphy definition of interpretation, cell phone covers are all being considered for future sale.
 - Interpretive Inserts
 - We have printed 2 inserts since Aug. and we've sold about \$900 worth. We'll need to print more soon – is there money for this?
 - Ginger suggests that we get ready to print and as soon as budget is approved in January send to print.
 - Needs for 2008 NAI National Workshop?
 - Need help
 - Wil & Jenn offered to help with set-up of display
- Website (Rich Niccum)
 - Rich will add a section that includes section committees that need volunteers and conference registration for RIW.
 - If you want something posted get to him with a 1-2 week window
- Board Meeting/strategic planning-January 14-16th.
- Other Items
 - Question about RIW booklet and deadline for RIW 2009.
 - Email blast with general information should go out before the booklet arrives to get people updated on dates, draft agenda, costs etc.

Adjourn: 2:08pm