



➤ **Director's Report (Julie Champion):**

- Welcome-Overview of the region
 - Region IV is second in membership level – Region 6 is first
 - Recognized first time NIW attendees and members of NAI & board members
 - Election of new board members: Tim Krynak, Rich Niccum, Haley Samuelson-Couchman & Susie Edwards
 - Member involvement forms are available
- National News
 - E-Survey was completed and national board is assessing results to implement changes
 - Constant Contact accounts have been set up and as a region we will be assessing how we are doing in the region.
 - Enos Mills Fund – members can continually donate to this fund and it will go towards your life membership through the Enos Mills fund.

➤ **Secretary's Report (Jenn Wright):**

- Minutes can be found on the RIW Region 4 website
- NAI Now – submissions can be sent to me by the end of the month and will be included on the monthly report. Keep submissions short!

➤ **Treasurer's Report (Marvin McNew):**

- Region 4 is financially secure with \$62,702.27. \$500 is in a petty cash account but still available to the region.
- Making sure that receipts get submitted to the treasurer as soon as possible. We need to get them to national by Dec. 31st of each year
- New scholarship & grants form – National office needs social security to cut check for tax purposes.
- 1.35% interest is being earned on our bank balance
- Credit card fees could go up this next year.
- Burt Szabo donated to the Szabo and Weaver fund.

➤ **Deputy Director's Report (Tim Krynak):**

- Regional Workshops – 2009 RIW final report
 - Successful Canadian workshop with great sponsorships and made money in the end.
- RIW 2010
 - March 29th – April 2nd in Midland, MI
- RIW 2011 – French Lick, Indiana
 - Jill Vance & Makita Manley
 - End of March (21st – 24th)
 - Hotel restored to 1920's splendor
- RIW 2012 - Ohio

Committee Reports

➤ **Archives (Julie for Haley Samuelson-Couchman):**

- Close to 50 new items were successfully donated to the Bracken Library of Special Collections and Archives at Ball State University following the Regional Workshop at Algonquin Provincial Park in Ontario and throughout 2009.
- The committee was represented at the 2009 Regional Workshop by Haley Samuelson-Couchman. Information was on hand during the Regional Business Meeting in order to solicit new materials and new committee members.

- We are continuing to work with Ball State Archives and Special Collections librarian John Straw regarding placing Region 4 archives on the internet through a searchable web-based digital archiving system currently used by BSU's Bracken Library collections. *FourThought* is now available in a searchable format for all NAI members on their website.
 - The committee is still in the process of synchronizing the current list of Region 4 archives with the list that is at the Heritage Library in order to easily recognize where we still need items, such as *FourThought* issues or past workshop information. We are working with staff at the Library of Archives and Special Collections to research necessary information while the committee remains at remote locations.
 - Current committee members include Angelic Hillsman, Ohio. The committee is currently in need of a new chair for 2010 and committee members from Indiana and Michigan. Brenna Bartley has volunteered to represent Ontario.
- **Awards (Diantha Martin for Pete Stobie):**
- Cynthia Coss, Diantha Martin – new committee members
 - Need 3 new members (MI, IN, OH) – Nora Sindelair is the new committee chair
 - GREEN award committee efforts – all will be done online.
 - Past Regional & National Award winners are posted on the Region IV website.
 - NAI National 2009 Awards
 - Kathy McPherson & Travis Williams both for Master Interpretive Manager
 - Deadlines for 2010 regional
- **Interpretive Project Grants (Julie for Rich Niccum):**
- Gave out \$3000 this past year for IPG
 - All applications have been reviewed but results have not been finalized.
 - Everything went very well this year as the committee switched over to a complete electronic process. Applicants were highly encouraged to submit via e-mail and all reviewers receive their packets via e-mail. The reviews were completed electronically and then sent back to me via e-mail for compilation. It not only saved time and money but furthered the R4 goal of “going green” so to speak.
 - It looks like 4 of the 7 will receive full funding and one may receive partial funding if they can still accomplish their goal with only partial funding from us.
 - Will announce winners by December 1, 2009
 - We are transitioning to a new chair in 2010 with Rick Stronks.
- **Membership (Julie for Leslie Witkowski):**
- 2 new committee members, Jules Erwin & Judy Barnhart – still need member from MI and Ontario
 - Current membership is 596
 - The National office provides 2 comp memberships every year and those were given to Ruth Cook and Vicki Miller. Both work for the Outdoor Discovery Center in Michigan. Jules will be doing an article on both of them for the winter issue of *FourThought*.
 - Waiting to receive a database from the National office so we can send out reminder cards to members who have a membership that is about to expire as well as to those who have had their membership expire. Jamie King said the database wouldn't be ready until December of '09.
 - Still seeking someone to take over the Membership Committee as my term as Committee Chair expires at the end of this year.
- **Nominating (Julie for Ginger Murphy):**
- Submitted a full slate of candidates for the last elections.
- **Publications (Jamie Krupka):**
- Constant Contact e-news
 - Mixed reviews on success of constant contact. Torn on whether or not going through constant contact is the best method of delivery.
 - May be suggesting that we go through a different method for delivery. May cost region a little money but seems to be worth it.
 - If we go through Constant Contact Jamie will get a new list from Jamie King from national which will allow us to get the rebate.

- Format may change to try and get all of the info out to members. Will use a teaser method to distribute information.
- Question about putting in on the website in pdf form – this is a member benefit so would we be diluting the info meant for members? Need to discuss at the January board meeting.
- If you are NOT getting info go to “Change my profile” link on the Constant Contact website.
- Still sending all newsletters to the archives.
- New Interpretive Insert-SUMMER
 - Hot season topics needed. Submit and encourage others to submit!! There have been NO submissions to date.
 - Deadline is January 1st, 2010!

➤ **Scholarships and Grants (Shiela Weibe for Andrea Haslage):**

- Raised \$1,990 at Regional Interpreter’s Workshop annual auction
- Certification grants were changed to reimburse people that get their professional certification, no applicants so far in 2009. **THINK ABOUT IT, FOLKS!**
- No applicants for two academic scholarships in 2009. Offering two \$1,000 scholarships in 2010 PLUS full rides for recipients to Regional Workshop in Michigan. Scholarship deadline is 12/31/09. **APPLY!!!**
- Awarded two \$800 grants to National Workshop (Sheila Wiebe-ON and Ray Novotny-OH)
- Awarded three full-workshop grants to 2009 Regional Interpreter’s Workshop (Jennifer Metz-MI, Jill Vance-IN, Amanda Simmons-IN)
- Offered one \$500 Non-NAI Workshop grant, no eligible applications received.
- What to look for in 2010
 - Since 4Thought has been disbursed via e-mail, application submissions for all of our opportunities have gone significantly down. If you want money, **PLEASE read the 4Thought. There are also two other ways to get applications: watch the website (<http://www.nairegions.org/4>) and watch for the e-blast updates.**
 - Non-NAI Workshop \$500 grant will be advertised again starting January 1. It will be first-come, first-served and must be disbursed by October 2010. Please apply for this grant, or it will go away!
 - Regional Workshop grants will be offered VERY soon. They will most likely be offered through the website and an e-blast to get the money disbursed before the early registration deadline in February. **KEEP AN EYE OUT!**
 - National Workshop and certification grants will be offered in 2010. Watch FourThought e-blasts, or website for applications throughout the year.
 - Committee is full! Welcome Karen Wilson in May of 2010 as the new chair.
 - **APPLY FOR THE AVAILABLE GRANTS AND SCHOLARSHIPS!!!**

➤ **Student Involvement Committee (Wil Reding):**

- It has been a good year, the student presentations at the Regional workshop continue, we are helping students that present by giving them feed back on their interpretive techniques and also helping defray their costs by giving them an honorarium.
- Committee is getting information out about the profession by giving members a Power Point presentation on what NAI is all about and the flyer that entices folks to look into Interpretation.
- This year Kenneth Bowald & Wil Reding will be going off the committee and Dorothy McLeer and Amy Gregg will become co-chairs of the committee. We are in need of new committee members; please contact the co-chairs if you have any interest in helping.
- Students are our replacements; let’s all cultivate them and help them grow into NAI!

➤ **Training and Membership Services (Robin Dungan):**

- No report

➤ **Ways and Means (Foster Brown for Teresa Rody)**

- Continue to sell Interpretive Booklets through Acorn Naturalist. Re-printed 3 booklets this year
- Designing and creating a new light weight Region IV banner for display. NEED new pictures. **Please send image submissions to Teresa Rody or Amy Roell.**

- Will be re-building two interpretive booklet layouts that do not have digital masters.
 - Developed 3 new items to sell this year - shirts, hand-warmers, definition of interpretation in calligraphy with Foster Brown.
 - Held a successful Bird-a-thon this year with committee leaders Mary Warren and Natalie Haley.
 - Booth in exhibit hall featuring Region 4 baskets to raffle off. Thanks to all for helping to work the booth and for buying tickets for the drawing.
 - Will be posting most of regional items on the Region 4 website store
 - Contacted national NAI office to learn more about their sustainability initiatives. They did not have much in place at this time. We are getting a document that Region 10 put together to learn from them.
 - Focused on local products
 - Looking for ideas on new items to sell in ways and means.
- **Website (Julie for Rich Niccum):**
- Keep sending updates and any other info they would like to share with other members.
 - Photos of the NIW would be very welcome. I can add them to the site.
 - Contact Rich Niccum if you have photos to upload.
- **Other Items**

Adjourn: 4:50pm